

PUBLIC NOTICE

Longwood Central School District
35 Yaphank Middle Island Road
Middle Island, New York 11953

REQUESTS FOR PROPOSALS:

RFP# 050224-1 CLAIMS AUDITOR SERVICES
RFP# 050224-2 INTERNAL AUDITOR SERVICES
RFP# 050224-3 EXTERNAL AUDITOR SERVICES

The Board of Education of the Longwood Central School District hereby invites separate sealed proposals for providing the auditing services above for the 2024-2025 school year.

Proposers may request copies of the Specifications by emailing a request to Samantha Neff at samantha.neff@longwoodcsd.org.

In all cases, it must be understood that the conditions set forth in the requests for proposals issued by the Longwood Central School District shall apply. Sealed proposals shall be sent to the School District's District Office at 35 Yaphank Middle Island Road, Middle Island, New York 11953 and must be clearly marked with the appropriate RFP number and title. Such proposals will be received until **May 2, 2024 at 12:00 p.m.** in the District Office at which time and place all proposals will be acknowledged.

Proposers are strongly advised to ship proposal responses via US Mail, Fed-Ex, UPS and/or any authorized carrier that is able to officially track proposer's response. It is further advised that arrangements be made for proposals to be delivered prior to the opening date to avoid any issues with delivery delays on the date of opening.

In no event shall the School District consider any proposal that is mailed but not actually received by the School District's District Office at or before 12:00 p.m. on May 2, 2024. The Board of Education reserves the right to reject all proposals, waive any informalities or technicalities in proposals where the best interests of the respective school district may be served.

Questions regarding these Requests for Proposals will be accepted by the Purchasing Agent until April 16, 2024 at 2:00 p.m. and answers to all questions will be distributed in the form of an addendum to all potential Proposers by email. Please submit your questions in writing via email to samantha.neff@longwoodcsd.org.

The Board of Education reserves the right to consider experience, service and reputation in the field, as well as the financial responsibility and specific qualifications set out herein of the prospective bidder, in considering proposals and awarding the contracts. The Board of Education reserves the right to reject any or all proposals in whole or in part, when in its sole discretion it deems that it will serve the best interests of the School District to waive technical defects, irregularities and omissions; and to select in its sole discretion which of two or more identical bidders shall be awarded the contract.

Date: April 5, 2024

Board of Education
Longwood Central School District
35 Yaphank Middle Island Road
Middle Island, New York 11953
Samantha Neff, Purchasing Agent