

REQUEST FOR TRANSPORTATION TO CERTIFIED DAYCARE FACILITY



**THIS APPLICATION MUST BE FILED WITH LONGWOOD BOARD OF EDUCATION BY
APRIL 1, 2023**

This form must be completed whenever school bus service is required.

I request that transportation be provided for my son / daughter to / from:

Daycare Name: _____
(Please print)

a certified daycare facility, located at the following address for the 2023 – 2024 school year.

Daycare Address: _____ **Daycare Phone:** _____
(Please print)

Requesting: A.M. _____

Days requested: _____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____
(Please circle)

Requesting: P.M. _____

Days requested: _____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____
(Please circle)

Name of Student: _____
(Please Print)

Home Address: _____
(Please Print)

Telephone: Home # _____ **Work #** _____ **Cell #** _____

Birth Date: _____ **Age:** _____ **School:** _____ **Grade:** _____
(Effective September 2023)

Signed: _____ **Date:** _____
(Name of Parent / Guardian)

IF THIS IS A LATE REQUEST THE FOLLOWING MUST BE SUBMITTED:

A letter stating the reason why you are submitting a late request for transportation service:

Return to: TRANSPORTATION DEPARTMENT
Longwood Central School District
21 Everett Drive **Email: Transportation@Longwoodcsd.org**
Yaphank, New York 11980 **(Phone: 631-345-2775)** **(Fax: 631-345-2818)**