

LONGWOOD CENTRAL SCHOOL DISTRICT HUMAN RESOURCES BULLETIN

February 2018

IMPORTANT REMINDER

Please be advised that ALL employees of the Longwood Central School District must possess a district issued I.D./Proximity Card.

THE I.D./PROXIMITY CARDS MUST BE WORN AND CLEARLY DISPLAYED BY EACH EMPLOYEE WHILE THEY ARE PRESENT IN ANY SCHOOL BUILDING OR SCHOOL DISTRICT RELATED FACILITY WHILE SCHOOL IS IN SESSION.

In the event that you do not yet have the updated all-in-one Photo Identification/Proximity Card please be advised that members of our security staff are currently moving from building to building to imbed ID Photos on existing Proximity Cards for all staff. You will be apprised of their arrival in your building by your Principal.

If you have lost your I.D./Proximity Card you must contact our Security Department immediately at 345-6500 to schedule an appointment to have your I.D. processed.

Thank you.

Michael R. Lonergan, DSW
Superintendent of Schools