

REQUEST FOR TRANSPORTATION TO CERTIFIED DAYCARE FACILITY



THIS APPLICATION MUST BE FILED WITH LONGWOOD BOARD OF EDUCATION BY  
**APRIL 1, 2019**

**This form must be completed whenever school bus service is required.**

I request that transportation be provided for my son / daughter to / from:

Daycare Name: \_\_\_\_\_  
(Please print)

a certified daycare facility, located at the following address for the 2019 – 2020 school year.

Daycare Address: \_\_\_\_\_ Daycare Phone: \_\_\_\_\_  
(Please print)

Requesting: A.M. \_\_\_\_\_

Days requested: Monday Tuesday Wednesday Thursday Friday  
(Please circle)

Requesting: P.M. \_\_\_\_\_

Days requested: Monday Tuesday Wednesday Thursday Friday  
(Please circle)

Name of Student: \_\_\_\_\_  
(Please Print)

Home Address: \_\_\_\_\_  
(Please Print)

Telephone: Home # \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_  
(Effective September 2019)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Name of Parent / Guardian)

**IF THIS IS A LATE REQUEST THE FOLLOWING MUST BE SUBMITTED:**

A letter stating the reason why you are submitting a late request for transportation service:

Return to: **TRANSPORTATION DEPARTMENT**  
**Longwood Central School District**  
**21 Everett Drive**  
**Yaphank, New York 11980 (Phone: 631-345-2775) (Fax: 631-345-2818)**